

BIBLIOTHEQUE RÉGIONALE JOLYS REGIONAL LIBRARY

October 27, 2021 – 7:00 in St Malo LIBRARY

MEETING MINUTES

In attendance: Paule Peloquin, Danielle Gosselin, Nadine Bouchard, Nicole Gregoire, Gaby Tétrault

Meeting opens at 7:07

Motion to adopt the agenda: Gaby, Nadine: carried

Additions/changes to agenda: -

Motion to adoption the minutes for September 9, 2021: Gaby, Paule: carried

New Member: Danielle Gosselin, appointed by the RM

Election/appointment of Chair and Vice chair: Gaby nominates Paule for Chair (Pres.), Paule accepts
Paule nominates Gaby for Vice Chair (Vice Pres.) and Gaby accepts

Motion to adopt the Financial statements till October 13: Gaby, Danielle: carried

Motion to adopt the bill payments to October 13: Nadine, Gaby: carried

Tabled items:

- 2nd reading of continuing education policy (done)
- Adding Truth and Reconciliation day to the list of approved holidays on our personnel policy (Paule to write up a motion for next meeting to add this to our personnel policy)
- Auditing services for next year (Paule to bring a copy of the resolution from the Village that shows us accepting this group). How long is the term?

Motion to accept the 2nd reading of the continuing education policy (with change): Gaby, Danielle: carried - Change to stipulate for full time staff

Motion to accept the 3rd reading of the continuing education policy (with change above): Gaby, Nadine: carried

New Business:

- Gift for Heidi (on the board for 9 years) \$amount and gift suggestions and card... lets put it in our policies.. sliding scale then anything over 8 consecutive years by board resolution
- Plan for St Malo school if Code Orange – who can be available to assist with take down of shelves/books? How do we get hold of you? Discussions around how best to use the space. – need to talk to Julie, Gaby to meet with Nicole and Julie to figure out the logistics of the space.

Paule Peloquin
Dec 2 2021

- Gaby – text 431-999-8910. Paule text 204-433-3089. Nadine 204-712-5516 Danielle 204-712-3354. Nicole to text us for emergencies
- Proposed Wage scale for part time staff (presented by Nicole) Gaby suggests a matrix. Needs to be performance driven. Tabled, Nicole to work on it some more
- Update on staffing (Nicole) * let go of Danica. **Araceli new employee.
- Head Librarian report (Nicole) Remembrance Day blitz for the month of November
- Received grant for Village... need to discuss the next 2022 request. – 12.64 in 2021, 12.54 in 2020, usually 10 cents per year ... - letter request should say based on the 2016 census – asking for a 20cent increase...
- Volunteer hours, 1 hour,
- flex time 51.3 hours
- Follow up with école Heritage, re using the library as a classroom, no need.
- Policy manual... truth and reconciliation.. need to update
- Heidi remove her signing authority
- École st Malo, books are disappearing, last year books were being checked out using an xcel spreadsheet... we need those stats.
- Govt, sport and culture and heritage, additional \$600,000. Increase \$6792.00 fro JRLS based on \$1.43 per capita.. put into programming?
- Budget for 2022 (please review draft supplied). **December 2nd meeting at 6:30 – budget and remove the December 8 meeting**
- Photo of board and members - tabled
- Communications between board members (Nadine will set up WhatsApp)
- Future planning : of both spaces - tabled

Motion to provide Heidi with a parting gift of \$150 gift card to Thermea and \$150 gift card to the Keg:
Gaby, Nadine: carried

In Camera:

- Proposed Flex policy (Paule) Tabled to December

Motion to adjourn 9:44, Gaby, Nadine, carried

Next meeting: December 2nd at 6:30

Paule Belogian
Dec 2 2021