

# BIBLIOTHÈQUE RÉGIONALE JOLYS REGIONAL LIBRARY

September 9, 2021 – 7:30 pm / St. Pierre-Jolys library

## Approved– Minutes

**Present:** **Heidi Gosselin** (President & RM od DeSalaberry representative)  
**Nicole Grégoire** (Head Librarian and Secretary)  
**Gabriel Tetrault** (RM DeSalaberry Council representative)  
**Nadine Bouchard** (Village de St-Pierre-Jolys representative)

**VIA ZOOM - Paule Peloquin** (Vice President Village de St-Pierre-Jolys Council representative)

**Regrets:** na

### Motions:

<u>Tetrault</u>	<u>Gosselin</u>	<b>Motion Carried.</b>	to start the meeting 7:31 pm
<u>Tetrault</u>	<u>Gosselin</u>	<b>Motion Carried.</b>	to approve the agenda as amended
<u>Bouchard</u>	<u>Tetrault</u>	<b>Motion Carried.</b>	to approve minutes from May 17, 2021
<u>Tetrault</u>	<u>Bouchard</u>	<b>Motion Carried.</b>	to accept the financial statements as presented
<u>Gosselin</u>	<u>Bouchard</u>	<b>Motion Carried.</b>	to accept bill payments as presented
<u>Peloquin</u>	<u>Gosselin</u>	<b>Motion Carried.</b>	To accept the Head Librarian Report as presented
<u>Tetrault</u>	<u>Peloquin</u>	<b>Motion Carried.</b>	to accept the second reading of the Reserve Fund Policy
<u>Tetrault</u>	<u>Peloquin</u>	<b>Motion Carried.</b>	to Approve the Reserve Fund Policy
<u>Peloquin</u>	<u>Bouchard</u>	<b>Motion Carried.</b>	to accept the first reading of the Continuing Education Policy

<u>Gosselin</u>	<u>Bouchard</u>	<b>Motion Carried.</b>	to reimburse the Head Librarian for the fee of LIBR-1026-Introduction to Libraries
<u>Peloquin</u>	<u>Tetrault</u>	<b>Motion Carried.</b>	To accept the recommendation from the Village de St-Pierre-Jolys to add Nadine Bouchard as a member of the library board as a Village de St-Pierre-Jolys representative.
<u>Tetrault</u>	<u>Bouchard</u>	<b>Motion Carried.</b>	To accept Heidi Gosselins' resignation as a member of the library board as President and RM of DeSalaberry representative, furthermore, Paule Peloquin will act as President until the next election of Board members.
<u>Tetrault</u>	<u>Peloquin</u>	<b>Motion Carried.</b>	That the library recognizes September 30 as a National Holiday in recognition of the National Day of Truth & Reconciliation, furthermore, the library and all its branches will be closed and that full-time staff will get a paid day of rest.
<u>Gosselin</u>	<u>Tetrault</u>	<b>Motion Carried.</b>	to adjourn the meeting at 9:15 pm

#### **ROUND TABLE**

- a) Second reading of Reserve Fund Policy
- b) Continuing Education Policy
- c) Website
- d) Auditing Services
- e) New Board Members
- f) 2020 AGM
- g) Additions: National Day of Truth and Reconciliation – September 30

#### **Updates / new business**

1. Financial Statements Presented
  - PP recommends that we only include the following financial reports: Profit & Loss, Bank Register for Caisse
2. Bill Payment Presented
3. Head librarian report Presented
  - SCHOOLS
    - BOARD would like clear intentions from Chris Hicks (Heritage principle) in regards to the Grade 11 students using the library space every afternoon as for their class
    - NG to follow up

- EMPLOYEES
  - Flex time reviewed and approved
  - BOARD will develop a Flex Time Policy
  - NG to develop a Pay scale for the PT employees
  - NG to advertise for Casual PT position
- REQUEST FOR RECONSIDERATION
  - BOARD reviewed request – come to the decision that book would not be taken out of circulation, but rather a PG identifier would be placed on the cover of this title
  - NG to follow-up with requestor
- 4. Heidi Gosselin Resignation
  - NG to update information at the Caisse to remove Heidi from signing authority
- 5. National Day of Truth & Reconciliation
  - NG to add holiday to Policy Manual
- 6. Audit
  - PP to get additional information from the Village de St-Pierre-Jolys in regards to the agreement they secured with their accountant to include the BRJRL audit at a reduced rate.

***Tabled to next meeting:***

- Auditing Services

***Date for next meeting: Wednesday, October 27, 2021 at 7:30 pm (St. Malo) – BUDGET***

*Future Meetings – December 8, 2021 at 7:30*

Approved: Paul Pelleguin /Date Oct 27 2021