

BIBLIOTHÈQUE RÉGIONALE JOLYS REGIONAL LIBRARY

May 17, 2021 – 7:30 pm / St. Pierre-Jolys via ZOOM

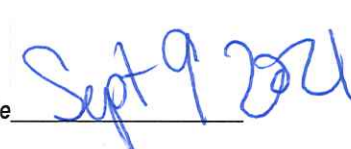
Approved - Minutes

Present: **Heidi Gosselin** (President)
Nicole Grégoire (Head Librarian and Secretary)
Paule Peloquin (Vice President Village de St-Pierre-Jolys Council representative)
Gabriel Tetrault (RM DeSalaberry Council representative)

Regrets: **VACANT** (Village of St-Pierre-Jolys representative)

Motions:

<u>Gosselin</u>	<u>Tetrault</u>	Motion Carried.	to start the meeting 7:28 pm
<u>Peloquin</u>	<u>Tetrault</u>	Motion Carried.	to approve the agenda as presented
<u>Gosselin</u>	<u>Tetrault</u>	Motion Carried.	to approve minutes from March 29, 2021
<u>Gosselin</u>	<u>Tetrault</u>	Motion Carried.	to accept the financial statements as presented
<u>Peloquin</u>	<u>Gosselin</u>	Motion Carried.	to accept bill payments as presented
<u>Gosselin</u>	<u>Peloquin</u>	Motion Carried.	to accept the Head Librarian Report as amended
<u>Gosselin</u>	<u>Tetrault</u>	Motion Carried.	to approve the First reading of Reserve Fund Policy
<u>Peloquin</u>	<u>Gosselin</u>	Motion Carried.	to approve the cost associated with the attendance of the Head Librarian for the MLA-SLA Joint conference
<u>Gosselin</u>	<u>Tetrault</u>	Motion Carried.	to adjourn the meeting at 8:58 pm

Round Table:

- a) Tabled from previous meeting:
 - i. Continuing Education Policy
 - ii. Reserve Fund Policy
- b) Finding new Board member (Village of St-Pierre-Jolys representative)
- c) St-Malo Library
 - i. Letter to school Board
 - ii. Nominate principle or School employee to Board
 - iii. Revise the agreement with RRVSD
- d) New Auditor
 - i. Get additional quotes
- e) Website
 - i. How much additional information would you like to share with patrons
 - Minutes
 - Financials
 - Annual reports
 - History

Updates / new business:

1. Financial Statements Presented
 - NG noted that we have received an additional \$5000 from MB Bridge Grant for a total of \$15000 for 2021
2. Bill Payment Presented
3. Head librarian report Presented
 - GT suggest pre-recording Bedtime Stories
 - Flex time reviewed and approved
 - NG to provide accountant with Sick time accumulation as this is a liability.
4. Round Table
 - Continuing Education Policy**
 - Board to discuss Continuing Education in camera at a later date
 - Reserve Fund Policy**
 - First reading of Reserve Fund Policy.
 - NG to add established date and review Date
 - New Board member (Village of St-Pierre-Jolys representative)**
 - PP & NG to discuss potential candidates
 - St-Malo Library**
 - Board discussed in great detail
 - Will not follow-up on PLS recommendations at this time
 - Discussed talks with School Trustees & Superintendent at RRVSD

- Will focus on improving access and hours in St-Malo, including greater presence of the Head Librarian

New Auditor

- NG to get additional quotes
- NG to review requirements with PLS and Libraries Act

Website

- Board agrees to include the Annual Reports and History

Tabled to next meeting:

1. Second reading of Reserve Fund Policy
2. Continuing Education Policy
3. 2020 Audited Year End Financial Statements approval
4. Website
5. Beanstack & Empty Shelves programs

- **Date for next meeting: Monday, June 14, 2021 at 7:30 pm (St-Pierre-Jolys)**
 - 2020 AGM plan
 - Summer Reading Program Preview

Future Meetings:

2021

- September 13, 2021 at 7:30 pm (St-Malo Branch) - AGM
- October 25, 2021 at 7:30 pm (St-Pierre Branch) – Draft Budget
 - Review proposed Draft 2022 Budget
- December 6, 2021 at 7:30 pm (St-Pierre Branch) – Christmas gathering
 - Approve 2022 Budget

2022

- January 31, 2022 at 7:30 pm (St-Pierre Branch)