

BIBLIOTHÈQUE RÉGIONALE JOLYS REGIONAL LIBRARY

March 29, 2021 – 7:30 pm / St. Pierre-Jolys VIA ZOOM

APPROVED - Minutes

Present: Heidi Gosselin (President)
 Nicole Grégoire (Head Librarian and Secretary)
 Paule Peloquin (Vice President & Village de St-Pierre-Jolys Council representative)
 Gabriel Tetrault (RM DeSalaberry Council representative)
 Robert Haegeman (Village of St-Pierre-Jolys representative)

Regrets: n/a

Motions:

<u>Tetrault - Peloquin</u>	Motion	to start the meeting at 7:28 pm
	Carried.	
<u>Tetrault - Gosselin</u>	Motion	to approve the agenda as presented with additions
	Carried.	
<u>Gosselin - Peloquin</u>	Motion	to approve minutes from February 8, 2021
	Carried.	
<u>Gosselin - Peloquin</u>	Motion	to accept the financial statements as presented
	Carried.	
<u>Gosselin - Haegeman</u>	Motion	to accept bill payments as presented
	Carried.	
<u>Tetrault - Peloquin</u>	Motion	to accept the Head Librarian Report as presented
	Carried.	
<u>Peloquin - Haegeman</u>	Motion	to accept the donation by Todd and Nicole Gregoire for sponsorship of the Library advertising at the Maplewood Golf Course
	Carried.	
<u>Tetrault - Gosselin</u>	Motion	to adjourn the meeting at 9:14 pm
	Carried.	

Round Table:

1. **Operational Reserve Fund and Policies**
2. **Maple Wood Golf Course**

Updates / new business:

1. Financial Statements Presented
2. Bill Payment Presented
3. Head librarian report Presented
 - Board discussed the 60th anniversary of the Library
 - JRL Board Established in 1961
 - JRL library Open to the Public in 1963
 - Board agrees that we should plan a celebration in 2023 to coincide with the anniversary of the first "opening" of the library
 - NG to advertise the Established 60th anniversary and to note the celebration to take place in 2023
4. Round Table
 - Operational Reserve Fund and Policies**
 - Board read "Developing your Reserve Fund Policy – A Template and Guide for Non-Profits by FMA"
 - Discussed libraries particular need for both an Operating Reserve and Capital Reserve
 - Discussed Goals, Funding Reserves, Investing Reserves, Shortfalls, Accounting for Reserves, Using Reserves & Review of Policy
 - NG & PP to draft a proposal based on discussions
 - NG to email draft to Board ahead of the next meeting
 - Maplewood Golf Course**
 - NG presented an advertising opportunity for the Library
 - Maplewood Golf Course is asking for corporate sponsorship of new signs on their course. Signs are used at each hole to indicate layout, yardage and par. Each sign will have a plaque which will denote the sponsorship
 - Todd and Nicole Gregoire would like to donate for the sponsorship to advertise the Library
 - Todd and Nicole Gregoire will also donate free golf passes for the library to use as prizes

Tabled to next meeting:

1. *Continued Education Policy and Funds*
2. *Draft Proposal for the Operational Reserve Fund and Policies*

- ***Date for next meeting: Monday, May 10, 2021 at 7:30 pm (St-Pierre Branch)***

Future Meetings:

2021

- Monday, June 14, 2021 at 7:30 pm (St-Pierre Branch)
 - 2020 AGM plan
 - Summer Reading Program Preview
- September 13, 2021 at 7:30 pm (St-Malo Branch)
- October 25, 2021 at 7:30 pm (St-Pierre Branch) – Draft Budget
 - Review proposed Draft 2022 Budget
- December 6, 2021 at 7:30 pm (St-Pierre Branch) – Christmas gathering
 - Approve 2022 Budget

2022

- January 31, 2022 at 7:30 pm (St-Pierre Branch)



