

BIBLIOTHÈQUE RÉGIONALE JOLYS REGIONAL LIBRARY

February 8, 2021 – 7:30 pm / St. Pierre-Jolys VIA ZOOM


Approved - Minutes

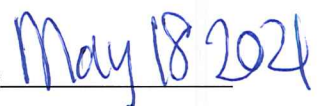
Present: Heidi Gosselin (President)
Nicole Grégoire (Head Librarian and Secretary)
Paule Peloquin (Vice President & Village de St-Pierre-Jolys Council representative)
Gabriel Tetrault (RM DeSalaberry Council representative)
Robert Haegeman (Village of St-Pierre-Jolys representative)
Denise Weir (PLS)

Regrets: n/a

Motions:

<u>Tetrault</u>	<u>Gosselin</u>	Motion	to start the meeting at 7:30 pm
		Carried.	
<u>Tetrault</u>	<u>Peloquin</u>	Motion	to approve the agenda with additions
		Carried.	
<u>Tetrault</u>	<u>Gosselin</u>	Motion	to approve minutes from December 14, 2020
		Carried.	
<u>Peloquin</u>	<u>Tetrault</u>	Motion	to accept the financial statements as presented
		Carried.	
<u>Peloquin</u>	<u>Gosselin</u>	Motion	to accept bill payments as presented
		Carried.	
<u>Gosselin</u>	<u>Haegeman</u>	Motion	to accept the Head Librarian Report as presented
		Carried.	
<u>Gosselin</u>	<u>Tetrault</u>	Motion	to adjourn the meeting at 9:17 pm
		Carried.	





Round Table:

1. Denis Weir- PLS information
2. Continued Education Cost & Funding
3. Grunthal Library plans
4. Next steps in reopening library (Provincial Restrictions)
5. StoryWalk project

Updates / new business:

1. Financial Statements Presented

2. Bill Payment Presented

- PP questions cheque # 5669 – \$409.00 paid to NICOLE GREGOIRE to reimburse Continued Education Courses at RRC
- PP questions cheque # 5663 - \$732.17 paid to RJS COMPUTERS for office supplies, bulk of payment was for GEO PROTECTIVE FILM used to cover books
- RH questions cheques to CERIDIAN – CERIDIAN is our PAYROLL provider and all wages and services fees are processed bi-monthly

3. Head librarian report Presented

- NG to Finalize Annual Report to include Income and Expenses once the YEFS are completed by Pro-Vue Business Group
- NG draft up a proposal in regards to Library Tech Certificate at RRC detailing cost and approx. schedule
- NG to contact SWIFT to see if there is a way we can track the usage of Community WIFI drop point used at Library
- PP to discuss Incident Report with Village and question liability
- HG to send a letter to RRVSD and local Trustees in regards to our continued support and collaboration

4. Round Table

1. Denis Weir- PLS information

- Denis informed board of the idea of "CONSENT AGENDA" to be more efficient during meetings
- Congratulated Board on being proactive and supporting continued education for staff and board.

- Informed Board that the updating of the library website would qualify for the RLCT grant
- Mentioned the PLS Newsletter
- Informed to contact Geroge Goodall (Municiple Relations) in regards to ongoing partnership with the RRVSD
- Informed of 60th anniversary date for JRL – NG to double check the dates, as we were under the assumption that our start date was 1963 and not 1961

2. Continued Education Cost & Funding

- NG draft up a proposal in regards to Library Tech Certificate at RRC detailing cost and approx. schedule

3. Grunthal Library plans

- NG to contact interested parties and notify them to contact PLS moving forward to discuss the Establishment Grant
- Board agreed that 2 municipalities was enough to manage

4. Next steps in reopening library (Provincial Restrictions)

- NG to follow up with Chris Hicks (principle at Ecole Heritage) and request that he advise the RRVSD that we would like to reopen to the public, now that the Provincial Restrictions have been lifted
- NG to prepare a new work schedule and recall part-time staff to work evenings and weekends

5. StoryWalk project

- Board has some concerns about cost effectiveness of proposed plan, including vandalism
- Suggestions were made, such as involving local business partners or other bilingual libraries, creating a passport to be able to track statistics, the use of QR codes etc...
- NG to reframe program and ask board to review

Tabled to next meeting: n/a

- **Date for next meeting: Monday, March 22, 2021 at 7:30 pm (St-Pierre Branch) – Special meeting to discuss and establish Operational Reserve**