

JOLYS REGIONAL LIBRARY BOARD

Adopted Minutes of meeting held on December 04, 2018 in St Malo Library

Present : Heidi Gosselin (President), Eileen Dueck (Vice President and Village of St-Pierre representative), Paule Péloquin (Head-librarian and Secretary), Gaby Tétrault (RM de Salaberry council representative) Anne Dyck (RM. de Salaberry representative)

Regrets: Raymond Gagné (representing the Village de St Pierre council),

Motions:

Gosselin - Tétrault **Motion** to start the meeting 5:34
Carried.

Gosselin - Tétrault **Motion** to approve the agenda
Carried.

Tabled **Motion** to adopt the minutes of the Sept 13 meeting
(Forgot to bring those).

Gosselin- Dueck **Motion** to accept the financial statements as presented
Carried.

Gosselin- Dyck **Motion** to pay a donation of \$100 to YFC for the two times that their youth assisted us, once to help unload a truck full of shelving and once to help us put up the shelving.
Carried.

Tétrault- Dyck **Motion** to adjourn the meeting at 6:40

Updates / new business

- Financial statement presented.
- 11 floor rockers are on order for the stage in the St Pierre library. These will come in handy for story time. They will also be used throughout the day by a variety of patrons from the school and the public. A grant was requested from the Village Connection and they kindly donated the full amount for this bill. One hiccup – the chairs were supposed to be delivered in early December but this has now been delayed till January. Paule spoke to Elvira from ProVue and she says that as long as it does happen in January, we should be able to balance that out in our 2018 finances.
- Paule brought forward that the wording on our policy manual (and past practice) has been that we pay all staff for statutory holidays if they are normally scheduled to work those days. For this Christmas season it means that we are paying an extra 21 hours. If we

provide the part time staff with a monthly schedule we shouldn't have to pay those hours. We will revise that in next year's policy manual update.

- RRCC doesn't yet have more shelving for us however they do have study pods as well as more book ends and book display items. The pods are for 10 people, Paule will ask if these can be broken down to be 4 or 6 instead.
- Heidi has been in contact with the RRVSD board regarding our concerns around the St Malo location. They have assured us that they are happy with the partnership and have asked us to direct any concerns with the principal Julie Karatchuk.
- Paule provided an update on a proposal by Grant Advance Solutions to assist us with requesting grants. A discussion was had and Paule will approach them to see if we can partner with other small committees in the area so that we can all benefit from this product.
- Paule has provided the board with a letter of intent to retire. The final date of employment would be March 31 2019. This will hopefully give the board plenty of time to find a replacement and for Paule to provide ample training.
- Round table – request was made by Heidi to update the answering machine message at the library. Paule to look into that.
- Meeting adjourned and now moved to Lucky Luc's!
- **Mark your calendars the next meeting will take place January 14th at 7:00pm in the St Pierre Library**