

JOLYS REGIONAL LIBRARY BOARD

Adopted Minutes of meeting held on Dec 14, 2017 - 5:30 at Lucky Luc's

Present : Heidi Gosselin (President), Luc Nadeau (Village of St-Pierre councillor), Eileen Dueck (Village of St-Pierre representative), Anne Dyck (R.M. De Salaberry representative – arrived 5:10), Paule Péloquin (Head-librarian and Secretary) André Carbonneau (R.M. of De Salaberry councillor),

Motions:

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| Gosselin – Dyck | Motion to start the meeting at 5:40
Carried |
| Gosselin – Nadeau | Motion that the agenda be approved as presented.
Carried. |
| Gosselin – Nadeau | Motion that the draft minutes of the October 12, 2017 meeting be adopted as presented.
Carried. |
| Dueck - Gosselin | Motion that the following cheques be accepted as presented:
cheques #5273 - #5297.
Carried. |
| Carbonneau - Dueck: | Motion to adjourn the meeting at 7:40 p.m.
Carried. |

Librarian Report:

- Current Profit/Loss statement to date with a comparison to last year was presented
- MB Provincial grant says we need to spend \$15,519 on our collection in 2017, currently sitting short of \$918 but there are two book orders coming in shortly and we will meet our target
- Minimum wage increase on October 1st.. from \$11/hr to \$11.15/hour
- Comparison of the per capita income with other libraries was provided, we are currently at \$12.10 and falling short of the median which is \$12.85 per capita - would like to see an increase in our own per capita rate for 2018 to reflect at least the median
- staff dinner was held on December 8th at Paule's house
- Aline was presented with her retirement gift on December 8th (sign valued at \$100)
- Marie Langan from St Malo has also retired as of the end of November – a smaller gift valued at \$45 was purchased but still needs to be presented to her

- Donation from Judith's books has now been 99.9% catalogued and/or donated to Village Connection / many duplicate titles or replacement copies – but still great to have!
- Knit Wits is gaining momentum but will see a new format starting in January
- Game nights isn't seeing any participation – will not renew in January
- Update on server – our UPS (uninterruptable power supply) which provides power to our server, router , switch and DSL modem was not working – a new battery pack did not help, we had to replace the whole unit
- Website has now been updated with new board photo, new library hours and programs
- update on staffing – will be hiring a 14 year old student from ICSP starting in the new year, slowly training her for possible development as a summer student and part time employee. We need to find another resource for St Malo now that both Aline and Marie are retired.
- holiday hours / Christmas closure – we will be closed on December 25 and 26 as well as January 1

Round Table

- why is the St Malo phone bill so high? Need to look into that and the possibility of using a Magic Jack since most of our outgoing phone calls are long distance (lots of people providing cell phone numbers now instead of local land lines)
- request to meet in January strictly to discuss the policies manual and mission statement
- we need to offer an Annual General Meeting to the public in 2018
- we need to discuss fund raising to update the shelving in our library

Next meeting: Tuesday January 16th 7:00pm at the library