

# BIBLIOTHÈQUE RÉGIONALE JOLYS REGIONAL LIBRARY

January 20, 2019 7:30 pm / St. Pierre-Jolys

## ADOPTED Minutes

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**Present:** Heidi Gosselin (President)  
Nicole Grégoire (Head Librarian and Secretary)  
Bruno Hebert (RM DeSalaberry Council alternate representative)  
Paule Peloquin (the Village de St Pierre Council representative)  
Eileen Dueck (Vice President and Village of St-Pierre representative)  
Anne Dyck (RM DeSalaberry representative)

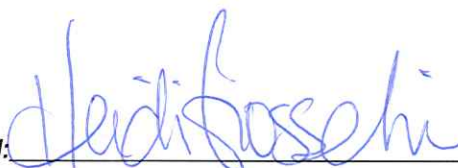
**Regrets:** Gabriel Tetrault (RM DeSalaberry Council representative)

### **Motions:**

Gosselin	- Dyck	<b>Motion Carried.</b>	to start the meeting 7:27 pm
Peloquin	- Dyck	<b>Motion Carried.</b>	to approve the agenda
Gosselin	- Dueck	<b>Motion Carried.</b>	to approve minutes from December 2, 2019
Gosselin	- Hebert	<b>Motion Carried.</b>	to accept the financial statements as presented
Dueck	- Peloquin	<b>Motion Carried.</b>	to accept bill payments as presented
Gosselin	- Peloquin	<b>Motion Carried.</b>	To increase Non-Resident Membership fee to \$60.00 effective January 20, 2020.
Gosselin	- Hebert	<b>Motion Carried.</b>	to adjourn the meeting at 9:14 pm

## ***Updates / new business***

1. Financial Statements Presented
  - *Nicole to email all Board Member the Profit/Loss statement for the 4th Quarter including Year to Date*
  - *Nicole to look into "Prepaid Fire insurance " from Balance Sheet*
2. Bill Payment Presented
3. Head librarian report Presented
  - Village de St-Pierre-Jolys Grant Policy # 2019-4
    - *Paule to email future dates of recommended courses*
  - VISA
    - *Nicole to question the Caisse Populaire St-Pierre-Jolys why Heidi has not yet received any correspondence as she is noted as being the Second Business Representative on Card*
  - Ecole St-Malo & St. Malo Library Space
    - *Nicole to contact Yves Maynard about information on location (square footage/rates)*
  - Flex time reviewed and approved
  - MLA & CFLA Conference
    - *Nicole to prepare a cost analysis of expected expenses (Hotel/mileage/parking)*
4. Board to finalize and approve 2020 budget & Board to meet to discuss requested wage increase
  - *Board to meet on February 27, 2020 at 7:30 pm at Heidi Gosselin's home in Otterburn, Heidi to email all board members*
5. Third reading of Policy Manual
  - *Nicole to make recommended changes and present to Board*
  - *Paule to email Nicole information on Social Media*
6. Temporary resident membership
  - *Board decided to remove this from the table, as the situation rarely arises*

Approved:  /Date March 16

7. Set dates for all 2020 meetings

- Monday, March 2, 2020 at 7:30 pm (St. Pierre) POLICY REVIEW
- Monday, May 11, 2020 at 7:00 pm (St. Pierre)
- Monday, June 15, 2020 at 7:00 pm (St. Pierre)
- Monday, September 21, 2020 at 7:00 pm (Ecole St. Malo)
- Monday, November 2, 2020 at 7:30 pm (St. Pierre) BUDGET REVIEW
- Monday, December 7, 2020 at 6:00 pm (Lucky Lucs) CHRISTMAS DINNER

***Tabled to next meeting:***

- n/a

***Date for next meeting: Monday, March 2, 2020 at 7:30 pm (St. Pierre) POLICY REVIEW***

Approved:  / Date March 16