

JOLYS REGIONAL LIBRARY BOARD

ADOPTED Minutes

of meeting held on September 23, 2019 at the Jolys Regional Library – St. Malo

Present: Heidi Gosselin (President),
Nicole Grégoire (Head Librarian and Secretary),
Gabriel Tetrault (RM de Salaberry Council representative),
Paule Peloquin (the Village de St Pierre Council representative)
Anne Dyck (RM. de Salaberry representative),

Regrets: Eileen Dueck (Vice President and Village of St-Pierre representative)

Motions:

Grégoire - Dyck	Motion Carried.	to start the meeting 7:10 pm
Tetrault - Peloquin	Motion Carried.	to approve the agenda
Tetrault - Gosselin	Motion Carried.	to approve minutes from May 13, 2019
Tetrault - Gosselin	Motion Carried.	to accept the financial statements as presented
Tetrault - Peloquin	Motion Carried.	to accept bill payments
Tetrault - Gosselin	Motion Carried.	To apply for a business credit card
Dyck- Tetrault	Motion Carried.	To reduce Paule Peloquins employee status to Part-time, with the wage to reflect said change.
Gosselin - Tetrault	Motion Carried.	to adjourn the meeting at 9:01 pm

Approved: _____



Updates / new business

- Financial statement presented
 - Paule noted that we must spend \$15,000.00 on books by December 31, 2019 in order to fulfill our grant requirements.
- Bill payments presented
- Head Librarian report – see attached
- Story Hour to change day from Wednesday to Monday – will advertise new date
- Nicole to look into getting criminal record check for volunteers and self
- Nicole to communicate with school (ICSP/Heritage) to advise extra events out of operating hours and consult the agreement to make sure we are following it
- Nicole to communicate with Gillian Lambert about overpayment of 10 hours. Will give option to work off the extra pay or to reimburse the Jolys Regional Library.
- Old Computer Hardware:
 - HP Color Printer – offer to donate to the school library, request that they purchase the toner to accompany the machine
 - HP Scanner – consult with Cottonwood Computer Consulting to see if the model is compatible to use still and approximate value
 - Fax Machine – put on St. Pierre buy and sell
 - 4x Computer towers – call Cottonwood Computer Consulting to see if they will take them
- AGM:
 - Nicole will advertise the event.
 - To prepare reports (2018 financial Statements, annual report)
 - Nicole to get “wine & cheese”
 - Will have wrapped books as prizes

Tabled to next meeting:

- Third reading of Policy Manual
 - a. Overtime/Banked Time/ Flex Time
 - b. Travel & Expenses
 - c. Trustee Conference Attendance and Travel
 - d. Social Media
- Temporary resident membership – consider for temporary residents(Fee - \$10 refundable deposit & \$5/month)

Mark your calendars the next meeting (AGM) will take place October 3, 2019 at 6:30 pm at Jolys Regional Library – St. Pierre

Approved: _____

