

JOLYS REGIONAL LIBRARY BOARD

ADOPTED Minutes

of meeting held on May 13, 2019 in St Pierre Library

Present : Eileen Dueck (Vice President and Village of St-Pierre representative), Nicole Grégoire (Head Librarian and Secretary), Gabriel Tetrault (RM de Salaberry Council representative), Raymond Gagné (the Village de St Pierre Council representative), Susanne Chiupka (Community Library Consultant), Paule Peloquin

Regrets: Heidi Gosselin (President), Anne Dyck (RM. de Salaberry representative)

Motions:

Tetrault - Gagné	Motion Carried.	to start the meeting 7:00 pm
Tetrault - Dueck	Motion Carried.	to approve the agenda
Gagné - Dueck	Motion Carried.	to approve minutes from February 25, 2019
Dueck - Tetrault	Motion Carried.	to accept the financial statements as presented
Tetrault - Gagné	Motion Carried.	to accept bill payments
Tetrault - Gagné	Motion Carried.	to update the fees for use of the printer/copier
Dueck - Gagné	Motion Carried.	to approve the Audited Financial Statements for the Year End December 31, 2018
Dueck - Gagné	Motion Carried.	to adjourn the meeting at 9:12 pm

Updates / new business

- Financial statement presented. – the Board is ok with presenting Profit & Loss Report, Bank Register (see if we could include the Cheque #) and Reconciliation Report. Do not need to prepare a separate excel report of cheques paid.

Approved: _____

- Bill payments presented
- Copier / Printer – board ok with the increase in fees. Nicole reports an increase in cash flow
- Presentation of the Audited Financial Statements prepared by ProVue Business Group. Discussed the Audit Findings - No issues notes. T3010 Charity return was signed and will be mailed. Adjusting Journal Entries will be entered in the accounting by the Head Librarian. GST rebates have been received.
- Suzanne Chiupka, Community Library Consultant from Public Library Services - discussed her role with the organization and how she can support the Library. She will get information on remuneration for board members at conferences. She will also send us information on NNELS as we may want to include this service in our policy manual
- 2019 AGM – date set for October 3, 2019 at 6:30 pm at the St. Pierre Location. Head Librarian will prepare the advertisement.
- Head Librarian report – see attached
- Second reading of Policy Manual completed. Head Librarian to update the changes and be ready for the September meeting so that we can do a third reading. The Head Librarian will find templates on Banked Time/ Flex Time & Social Media to use for the Policy Manual.
- Frog Follies 50th – Board agrees that we participate in the parade. Head Librarian will head this project.
- St. Malo Library – discussed possibility of a move to a new location. Board feels this may happen sooner rather than later due to increased space demands by the Ecole St. Malo School.
- Gifts for Heidi Gosselin – Head Librarian will purchase gift under \$100.
- Frisbee Golf – Rat River Recreation has asked that we house their Game as their office is sometimes closed.
- Paule Peloquin's Farewell Party - last minute details were discussed.
- Accessibility Dorr Grants – Raymond Gagné will forward the information to the Head Librarian.
- **Mark your calendars the next meeting will take place September 23, 2019 at 7:00 pm at the St. Malo Library**

Approved: _____

