

JOLYS REGIONAL LIBRARY BOARD

Adopted Minutes of meeting held on February 25, 2019 in St Pierre Library

Present : Heidi Gosselin (President), Eileen Dueck (Vice President and Village of St-Pierre representative), Paule Péloquin (Head-librarian and Secretary), Bruno Hébert (RM de Salaberry council representative) Raymond Gagné (representing the Village de St Pierre council),
Regrets: Anne Dyck (RM. de Salaberry representative)

Motions:

Gosselin - Gagné	Motion to start the meeting 6:55 Carried.
Gosselin - Hébert	Motion to approve the agenda Carried.
Gagné - Dueck	Motion to adopt the minutes from January 14
Hébert - Gosselin	Motion to accept the financial statements as presented Carried.
Gosselin - Dueck	Motion to accept bill payments. Carried.
Gagné – Hébert	Motion to approve the 2019 budget Carried.
Gosselin – Hébert	Motion to approve the hiring of Nicole Grégoire as head librarian starting March 4, 2019 Carried.
Gosselin - Dueck	Resolution to include Nicole Grégoire for banking privileges and cheque signing with the Caisse Carried.
Gosselin - Dueck	Motion to cancel the Desjardins VISA card Carried.
Hébert - Gagné	Motion to adjourn the meeting at 9:25 Carried.

Updates / new business



Approved: _____

- Financial statement presented. – the Board is asking that in future we show our current bank account balance along with what has been paid.
- Bill payments presented – the board likes the new format and would like this to continue
- Presentation of budget – there was question regarding the bank balance at the end of the year and how we can show that on our budget. Will need to involve our accountants for that. A letter was provided to both council members to take back to their respective councils
- Presentation of annual report – many pages this year as I felt it was useful for us to show the changes for historical purposes. If anyone wants a copy for themselves, you can pick one up at the library.
- Cancellation of Desjardins VISA card – head librarian felt it was costing us a lot to use that card. Will leave it up to the new head librarian as to whether she wants to propose going with a Caisse card or use her own.
- Update on MEBP - we now have signed forms and will forward those and the \$100 cheque to ensure that we are now part of the Municipal Employees Pension Plan
- Update on copier – forms now signed for the Lease agreement, this monthly fee will be direct debited from our account. The form for the Service Agreement is signed as well and we will get invoiced every two months based on usage. Ricoh is advising that we can donate the old copier if we want – board looking into local non profits to see who would want this.
- Head Librarian report – see next page
- First reading of the Policy Manual – complete first reading done. Head librarian to update the changes and be ready for the May meeting so that we can have a second read through
- Board has decided to invite PLS rep to our May meeting so that she can meet our new head librarian and speak with board members.
- Suggestion by Ray Gagné for the library to host a meet and greet for Nicole in March – possibly Tuesday night March 12th – will check on availability for that date.

Approved: _____

- Mark your calendars the next meeting will take place May 13 at 7:00pm in the St Pierre Library

HEAD LIBRARIAN REPORT Feb 2019

PROGRAMS:

- Makers night is well attended every Tuesday evening – usually 6 to 10 attendees
- Partnered with local AG society for Seed Exchange Saturday on Feb 2 in the library, approximately 23 people attended
- Girl Guides are coming for a sleep-over in the library on Friday March 8 to March 9
- Monday mornings a MOM&me group come to the school to use the gym then come to the library for storytime, not huge attendance
- Wednesday morning at 10:00 the Garderie kids are still coming for story hour
- U of M is offering one hour sessions this summer for kids that would coincide perfectly with our summer reading program! – would like to hire them for two sessions in St Pierre and two sessions in ST Malo

NEW LIBRARIAN:

- Nicole will be signed up for the Municipal Employee pension plan – will need to coordinate with Ceridian for inputting info
- Now have a binder of How-To documents and notes that we can use as a training manual

MISCELLANEOUS:

- Paule was asked to be on a jury for the Mary Scorer Award for Best Book by a Manitoba Publisher – was given 18 books to read. Final jury selection will be Sunday March 3rd, all 18 books will be donated to the library afterwards.
- Study pods – have decided to remove the fabric from the walls and replace with a gray vinyl-like covering... am scouting for best prices

Approved: _____